

#1a COVID-19 – SMALL GROUP USE BIBLE STUDY POLICY

General Responsibilities:

- Redeemer is not responsible for the health of anyone other than our staff and then only to the extent that we provide them with a safe working environment.
- Non-Redeemer Groups should contact the Church office to request approval to use the Redeemer building.
- Each Small Group Bible study leader that wishes to use our building with their group must read pages 1-10 of **Redeemer COVID-19 Preparedness Plan** and the “#3 Covid-19 Small Group Building Use” document.
- Groups must follow all COVID-19 guidelines as defined by the Preparedness Plan, especially hand sanitizing, social distancing, and the wearing of masks while in the building except when needing to communicate with a deaf or hearing-impaired person or persons.
- Gathering time in the building should be limited to no more than 90 minutes unless special circumstances require additional time, and is approved by Plan Administrator.
- Redeemer expects the Group to sanitize the areas they have used prior to leaving the building.

Group Leader Responsibilities:

- The documents that you will need will be sent to you by Michael Harvey DCE or a member of the Equipper Team. You can also contact the church office. The documents on the church website are geared to non-Bible Study specific groups.
 1. Read the “#2 Redeemer COVID-19 Preparedness Plan” (pages 1-10).
 2. Read the “#3 Covid-19 Small Group Building Use” document and give copies to your group members.
 3. Complete the #4 COVID-19 Preparedness Training Sign off Sheet document (**Simple sign off sheet**)
 - As the leader of the Bible study, send completed training sheet to the Plan Administrator (Lowell Dale dale.lowell@mayo.edu). This is a onetime requirement for groups/teams.
 - Once you have your training signoff sheet is turned into Lowell Dale, contact the Church Office to arrange for a room that most closely matches the size of your group.
 - Email: office@redeemer-rochester.com
 - Phone: 507-289-5147
- Room availability is dependent on the following:
- Redeemer Groups will have first priority in scheduling
 - No group may use a room that has a capacity smaller than the anticipated group size.
 - A room will be vacant for at least 60 minutes between separate group activities
- Complete an **Attendance Log** for each meeting. Attendance logs need only be retained for 2 weeks. Following the meeting, sanitize the area used following the directions on the room **Cleaning Checklist** posted by the door, then complete and sign the **Checklist**.